



KING CEASOR UNIVERSITY

P. O. Box 88, Kampala, Bunga Hill Main Campus, Kampala, Uganda

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Attach
passport
photo

ACADEMIC REGISTRAR'S OFFICE

CLEARANCE FORM FOR FINAL YEAR STUDENTS

Candidates who wish to graduate and request for their Academic Transcripts should be cleared by the various units in the university and submitted to the Academic registrar.

1. Surname.....

2. Other names, (In full).....

(As registered in the University; the names must be those that appear on the previous academic documents)

PLEASE NOTE THAT **INITIALS** CANNOT BE AND ARE THEREFORE NOT USED ON THE ACADEMIC DOCUMENTS. ALL INITIALISED NAMES MUST HAVE BEEN REVEALED AND WRITEN IN FULL AT THE REGISTRATION STAGE

3. (a) REG.NO.....

(b) PROGRAMME

4. Date of birth (as given at **First Year Registration**).....

5. Date of Graduation.....

6. Current Contacts: Email address.....

Tel.....

7. Submit your Completed Clearance Forms to the Academic Registrar.

8. Attach two (2) Passport size photographs to this form

Signature of Applicant.....

Date.....

1. Surname.....

2. Other names, (In full).....

CLEARANCES ARE REQUIRED FROM THE FOLLOWING UNITS / OFFICES;

(NB: In No Particular Order)

Unit / Office	Name	Signature & Stamp
School Administration		
University Librarian		
Dep't of Biochemisty (For School Of Medicine)		
Dep't of Pharmacology (For School Of Medicine)		
Dep't of Psysiology (For School Of Medicine)		
Dep't of Pathology (For School Of Medicine)		
Dep't of Anatomy (For School Of Medicine)		
Director of Finance		

NOTE: VERY IMPORTANT

Director of Finance should ensure:

1. That Tuition, transcript, certificate and Graduation fees have been paid.