

KING CEASOR UNIVERSITY



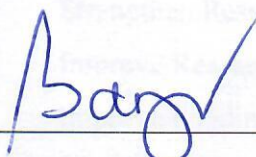
UNIVERSITY ALUMNI POLICY

March 2024

Approval


This policy has been approved on the 19th day of March the year 2024.

Signed:



Hon. Dr. Chris Baryomunsi

CHAIRPERSON, KCU COUNCIL



Dr. Charity Basaza Mulenga

VICE-CHANCELLOR

Table of Contents

PREAMBLE	4
DEFINITIONS.....	5
1.0 Policy Purpose	6
2.0 Scope of the Policy	6
3.0 Policy Statement	6
4.0 Vision.....	7
5.0 Mission.....	7
6.0 Objectives and programs of KCU Alumni Relations	7
7.0 Policy Implementation	7
7.1 KCU Alumni Relations Office.....	7
7.2 College Alumni Relations Office.....	8
7.3 King Ceasor University Alumni Association (KCUAA).....	8
7.4 KCUAA Chapters	8
8.0 Policy Review	8
9.0 Effective Date Of The Implementation Of The Policy	8

PREAMBLE

King Ceasor University (KCU) is a private University licensed by the Uganda National Council for Higher Education to provide outstanding educational opportunities for students from diverse cultures and educational backgrounds grounded in a culture of developing lifelong skills that enable successful participation in society. The university's vision is *"to be recognized as a moral rearmament, wealth creation and innovation driven University"*. The mission is *"To produce upstanding, resourceful graduates responsive to local and global demands through the provision of technology driven education, research and innovation of the highest standards* whereas the university's motto is *"Veritas"*.

Throughout its history, KCU has proudly graduated hundreds of students who have gone on to make significant contributions in various sectors across Uganda and beyond. These alumni hold key positions in social, economic, and political realms, both domestically and internationally, representing the enduring impact of KCU's education.

The majority of these graduates, if not all, cherish and are proud of the role played by KCU in their lives and would certainly wish to keep active ties with KCU and contribute to its development. This Policy provides a coherent framework for building sustainable mutually beneficial relationships between KCU and its graduates.

DEFINITIONS

- **KCU ALUMNI:** All people who studied or worked at King Ceasor University
- **KCU ALUMNI ASSOCIATION (KCUAA):** is defined as an association of all KCU Alumni aimed at fostering the relations between the Alumni and their Alma Mater as well as advancing their mutual interests.
- **KCU ALUMNI ASSOCIATION CHAPTER:** is defined as a cluster of KCU Alumni established along commonly shared interests, such as School, Department, profession, region, residence, sport, hobbies, cultural, etc. Chapters are established under the guidance of and in accordance with the by-laws of the KCUAA and they determine their own objectives and activities in line with the overall purpose of KCUAA.
- **KCU ALUMNI PROGRAM:** is defined as activities developed and implemented by KCU's Academic Registrar's office and/or KCU Alumni Association with the objective of building and strengthening the relations between KCU and its Alumni and for their mutual benefit.

1.0 Policy Purpose

The purpose of this policy is to provide a clear framework for connecting KCU Alumni back to KCU and to one another with the objective of supporting the best interests of KCU and its Alumni. It provides definitions of terms and structures used to building Alumni Relations as well as objectives to be pursued in this endeavor.

2.0 Scope of the Policy

This policy applies to whole KCU (KCU Headquarters, KCU Colleges and Centres) and guides and regulates the structure as well as the activities aimed at building and strengthening the relations between KCU and its Alumni with the view of advancing their mutual interests. The KCU Academic Registrar's Office oversees the implementation of this policy.

3.0 Policy Statement

King Ceasor University recognizes and values the importance of maintaining ties with its graduates and of involving them in the life and development of the university. There are many benefits that may be accrued from active relations between KCU and its Alumni. KCU Alumni may indeed serve as:

- a) Role models, mentors and inspirational speakers for the current KCU students;
- b) Important link between KCU and public, private and third sectors;
- c) Reviewers of university teaching and research programs to make them market relevant;
- d) Mentors and guides for new KCU graduates entering the job-market;
- e) Ambassadors and best marketers for KCU;
- f) Mobilizers or sources of funding for KCU's development initiatives;
- g) Source of mutual support to each other as they sail through post-university life; etc.

Likewise, the university can continue to provide invaluable services to its graduates, such as career guidance, access to learning services and materials for life-long learning, staying connected to each other, etc.

These benefits can only be realized through the setting up of structures within the University such as Alumni Relations Offices at KCU Main Campus and at School level and establishing organizations of Alumni such as Alumni Association and Alumni Association Chapters that develop and implement various Alumni Relations programs that benefit the University and the Alumni.

The Alumni Relations Offices at the level of Schools and Main campus as well as the KCU Alumni Association and its Chapters are the instruments for strengthening ties both between KCU and its Alumni and between alumni themselves for their mutual benefit. They aim at keeping the Alumni informed about their Alma Mater, bringing them together, being of service to them, and facilitating their involvement in KCU and the community.

The University Alumni Relations Office and the KCU Alumni Association pursue the following vision, mission and objectives:

4.0 Vision

KCU Alumni are proud of their Alma Mater and keep healthy and productive relations among themselves and with their Alma Mater.

5.0 Mission

To foster mutually beneficial relations between KCU and its Alumni that contribute to the growth of KCU and the well-being of its Alumni.

6.0 Objectives and programs of KCU Alumni Relations

The KCU Alumni Relations will pursue the following objectives and programs:

- a) Establish a comprehensive database of KCU Alumni;
- b) Ensure that the information available in the Alumni Database is used only for KCU and KCUAA related purposes and that its use for commercial, political or business purposes such as selling products or sending broadcast email or SMS is prohibited;
- c) Keep KCU Alumni informed about developments taking place within KCU;
- d) Foster relations among Alumni;
- e) Provide opportunities to Alumni to be involved in KCU's activities such as graduation, public lectures, scientific conferences, sports and cultural activities, curricula reviews, KCU linkages with industry, etc.
- f) Recognize and honor KCU Alumni for their achievements and contributions to society, as well as their service to the university.
- g) Organize fundraising from KCU Alumni and Friends of KCU for KCU development;
- h) Offer Alumni privileged access to KCU learning resources to facilitate their life-long learning.
- i) Support community engagement initiatives of KCU Alumni Association and its chapters that give recognition and visibility to KCU and its Alumni.

7.0 Policy Implementation

The Office of the Academic Registrar is responsible for the implementation of this policy. The implementation of this policy is done through the following structures:

7.1 KCU Alumni Relations Office

This office will be responsible for coordinating university-wide activities related to Alumni Relations, including among others

- a) Creation of a database of all KCU Alumni;

- b) Establishing an efficient communication system between KCU and its Alumni and keeping the Alumni abreast of all major events and developments in KCU as well as of major career achievements by fellow Alumni;
- c) Elaborating a strategic plan for KCU Alumni Relations as well as annual action plans and budgets;
- d) Recognizing and awarding Alumni who have made exceptional achievements;
- e) Supporting the activities of the KCU Alumni Association;
- f) Facilitating Alumni's involvement in the life of KCU;
- g) Fundraising activities involving KCU Alumni, etc.

7.2 College Alumni Relations Office

This office will be responsible for coordinating the School's Alumni activities as well as supporting university-wide Alumni activities. The Office carries out similar responsibilities as the KCU Alumni Relations but at the School level and in particular, it supports activities undertaken by Chapters of the KCU Alumni Association that are related to the School, i.e. Chapters that are formed by Alumni of the Schools or its Departments or along professions thereof.

7.3 King Ceasor University Alumni Association (KCUAA)

This is an association of all graduates of KCU. It elects an Executive Committee which, in coordination with the KCU Alumni Relations, is responsible for planning and coordinating the implementation of all Alumni activities. The KCUAA establishes its Constitution (By-laws) which determines its vision, mission, and values as well as sets its organizational and operational guidelines. KCUAA closely works with and is supported by KCU Alumni Relations Office in all its activities to ensure that they contribute to furthering the interests of KCU and its Alumni.

7.4 KCUAA Chapters

These are groups of KCU Alumni established along shared backgrounds or interests such as same geographic region (Country, Province, District, City/Town, Sector, etc.), School, Department, Profession, etc., but pursuing objectives that are consistent with KCUAA's purpose and mission, i.e strengthening the relations between KCU and its Alumni for the furtherance of their mutual interests.

8.0 Policy Review

The policy shall be subject to review by the University Management every 5 years or more frequently as the management may determine.

9.0 Effective Date Of The Implementation Of The Policy

This policy shall come into effect on the date of its approval by the University Council of King Ceasor University.